

Action Plan for Lautem District

Total PNTL officers= 148

23 April 2009

What			Who		How	Where	Comments
Shortcoming	Observations	Suggestions	Responsible	Beneficiaries			
1. Availability and knowledge on the use of communication equipment	The PNTL have no radio communication equipment. There was one landline and one mobilephone at the district. Improved knowledge on communications equipment could also benefit the PNTL.	<ul style="list-style-type: none"> - To equip them with radio communication and telephones/mobile phones - Provide training on use of radio communications equipment 	PNTL, Logistics Department	All PNTL officers at District	Training on use of radio communication equipment	District HQ	
2. Availability of adequate means of transportation	Transportation in both the district and sub districts are in short supply.	Prioritise allocation of newly acquired vehicles to enhance Lautem's operational readiness	PNTL, Logistics Department	All PNTL officers at District	Ensure that requirements are incorporated into overall Logistics requirements and catered for procurement	District HQ	

What			Who		How	Where	Comments
Shortcoming	Observations	Suggestions	Responsible	Beneficiaries			
3. Establishment of a functioning maintenance system for fixed and non-fixed property.	No budget allocated for maintenance in the district. Thus there is no maintenance of equipment at the District.	<ul style="list-style-type: none"> - Set in place a maintenance framework which includes the Districts - Decentralise maintenance budget to sustain operational readiness at the District in the long run 	PNTL, Logistics Department	All PNTL officers at District	Incorporate maintenance budget requirements of Districts for sequent budget planning	District HQ	
4. Enhancement of administrative functions, in particular record and file keeping.	Records were filed. Each unit manages its own filing and issuance of reference numbers. No central registry and coordination. Improvements to ensure consistency and introduce uniform practices.	Coordinate and ensure uniform practice and systematic reference numbers	PNTL Lautem District Commander, PNTL Human Resource Department and Police Systems Advisory Department	Not confined to Admin Unit alone as benefits would be realised throughout the entire District	PNTL HR to advise whether there is a filing/record keeping system in place. It can be emulated/modified for the District use.	District HQ	

What			Who		How	Where	Comments
Shortcoming	Observations	Suggestions	Responsible	Beneficiaries			
5. Investigational tools including digital cameras, flashlights, forensic bags, measuring tapes	PNTL members have received training but do not have access to this investigational equipment.	Prioritise allocation of one set (digital camera, forensic bags, flashlight, measuring tape) for district HQ and each sub-district.	PNTL, Logistics Department	All PNTL officers at District	Incorporate into the next budget cycle.	District HQ	

PNTL General Commander

UNPOL Police Commissioner